

ou may view or print any week's master sheet by selecting the week when prompted. If the scores have not been entered, then the master will be a pre-game master sheet. Otherwise, it will be a post-game master sheet.

The Pre-Game Master

The pre-game master sheet has the schedule and all the players' picks. It is a good idea to distribute copies of the pre-game master to all the players in the pool before week's games begin. When people gamble, they are not as trusting as they might otherwise be, especially when one player wins more often than the others. By distributing the pre-game master sheet you accomplish the following:

1. You protect yourself.
2. Players will have confidence in the integrity of the pool. They have the proof in their own hands.
3. Each player can verify his own picks. Players will often fill out the entry form at the last minute and forget their picks, especially in close games. Without a master sheet, you'll have players come to you Monday morning saying, "I'm sure I picked the 49ers over Dallas."
4. You increase the interest in the pool. As the scores come in, the players will be able to follow along and see who is winning the pool.

The Post Game Master

The post game master is similar to the pre-game master but has the scores and shows who won the pool and how each player did with his picks. Many managers do not distribute the post game master. Instead, they post it in a central location where people can check the results.

Printing the Master Sheet

You can print the master sheet you are viewing by selecting Print

Window from the File Menu or you can select the Print:Master Sheet and indicate any week you want printed.

If you are running a confidence pool, the player's picks are indicated by the confidence points assigned to the team. However, if you are running another type pool, the player's picks are marked with a bullet (the default) or an X.

If you are using the bullet and an Imagewriter, what you see is what you get. However, with a post script printer, what you see while viewing the master sheet will not necessarily be what you get when printing.

Where the bullet will be positioned is determined by the font and size you selected in Format Preferences and the printer you are using. Each font designs the bullet's position differently so you'll have to do a little experimenting with the font of your choice.

se the Adjust Picks Marker Position in the Edit Menu to adjust the bullet up or down and to the left or right. Once you have it set so it prints correctly, you will not have to set it again, unless

you change to another font.

Usually the X marker does not require any adjustments. But, in some cases you may need to make a slight adjustment. It depends on your printer and the font.

Single Page Printing

- When you choose to print a master sheet, Mac QB will open a dialog window that will tell you the settings needed in Page Setup to print all the players on a single page and give you the option of going to Page Setup before printing the master sheet. It will tell you the reduction number to enter and whether to use portrait orientation or switch to landscape.
- If you want a little larger left and right margins on the master sheet, decrease the suggested reduction by 1 or 2.
- If you have a large pool and the reduction needed for one page is below 60, Mac QB will also tell you the reduction you can use to print two sheets. If the reduction is below 60, the printing may be difficult to read and two pages might be better. It's your choice.